

NOMINATION PACK

ROYAL COLLEGE OF PODIATRY

AWARDS 2023

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ROYAL COLLEGE
of PODIATRY

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Please complete the nomination form and return by post or email natasha.smith@rcpod.org.uk
Natasha Smith, Executive Assistant to the Chief Executive Officer by Wednesday 1 February 2023.

Please try to submit your nomination well in advance of the deadline.

Awards Programme 2023

Award Categories

AWARDS CATEGORIES

Academic Award

The Academic Award is bestowed upon individuals in recognition of an outstanding contribution to academic knowledge or practice. Podiatrists nominated for this award may be employed within the academic community as academics, clinical academics or clinical educators.

The award may be conferred upon early-career academics and researchers as well as mid-career academics and established academic leaders and will be granted in recognition of a member's outstanding contribution to academic knowledge, education and/or research excellence.

Eligibility	Awarded for
<ul style="list-style-type: none">• Member/fellow of the Royal College of Podiatry• Academic• Clinical academic• Clinical educator• Early career researcher• Early career academic.	<ul style="list-style-type: none">• Outstanding contribution to academic knowledge, education or research• Outstanding clinical teaching• Outstanding research achievement.

Gold Medal Award

This award is conferred upon an individual podiatrist who has demonstrated excellence throughout his or her professional career. The award will be conferred upon an individual who has made a significant and sustained impact in improving the quality of life of service users or who has excelled at and surpassed the responsibilities and requirements of his or her professional/clinical role.

In each case, the awardee should have demonstrated outstanding service over a sustained period of time.

The award may also be conferred upon an individual who has provided consistent, sustained and effective leadership at branch or regional level throughout the UK.

Eligibility	Awarded for
<ul style="list-style-type: none">• Member/Fellow of the Royal College of Podiatry including a Member of Council.	<ul style="list-style-type: none">• Improving quality of life for service users• Outstanding clinical care or professional leadership• Outstanding branch service• Outstanding regional service.

Diamond Award

The Diamond Award is the highest award within the Royal College of Podiatry. It is awarded to individuals who can demonstrate substantial, outstanding and exemplary contribution to the profession of podiatry over a sustained period of time. It is conferred upon individuals, who have given outstanding and exemplary service to the advancement of podiatry and are recognised as eminent or pre-eminent in a given field of professional practice or public service at national or international level.

At any one time, there must not be more than 25 living recipients of the Diamond Award.

Eligibility	Awarded for
<ul style="list-style-type: none">Any individual who has made a significant, sustained impact on, or exemplary contribution to, support or advancement of the profession of podiatryOnly 25 living recipients permitted at any time.	<ul style="list-style-type: none">Substantial and exemplary contribution to the profession of podiatry over a sustained period of timeOutstanding service to the podiatry professionRecognised as eminent or pre-eminent in a given field of professional practice or public service at national or international level.

The Innovation Award

The Royal College of Podiatry Innovation Award may be conferred upon an individual, a company or an organisation. The recipient of the award must be able to evidence innovation in the design of a product or service which demonstrably constitutes an advance in professional practice.

The award may be made in recognition of a pioneering IT or digital project, an innovative clinical intervention or service design, an original teaching methodology or a pioneering research project which demonstrates innovation at its core.

Eligibility	Awarded for
<ul style="list-style-type: none">An individual member/fellow of the Royal College of Podiatry <i>or</i>A commercial company contributing to the advancement of the profession of podiatryAn NHS Department which has contributed to the advancement of the professionA university faculty or department which has contributed to the advancement of the professionA private practice that has contributed to the advancement of the profession.	<ul style="list-style-type: none">Development of a new and innovative podiatric clinical intervention or service design that constitutes and advance in professional practicePioneering IT or digital podiatric infrastructureDevelopment of an original teaching methodologyPioneering research project centred around innovation in practice.

The Royal College of Podiatry Award

This award may be conferred upon any individual member or fellow of the Royal College of Podiatry, of any age or duration of membership, who has undertaken significant voluntary work in the provision of podiatric services at local, national or international level. Recipients must have demonstrated extraordinary and exceptional commitment to the provision of voluntary service in podiatry.

Eligibility	Awarded for
<ul style="list-style-type: none">• Member/fellow of the Royal College of Podiatry• Significant voluntary service in podiatry.	<ul style="list-style-type: none">• Sustained exceptional voluntary work in the provision of podiatry services at local, national or international level• Demonstrable extraordinary and exceptional commitment to voluntary service in podiatry.

The Alf Morris Award

This award has been established in honour of the late President of the Royal College of Podiatry, The Rt Hon Lord Morris of Manchester AO QSO, who died in 2012. The award reflects Lord Morris's strong social conscience and the difference he made to the lives of ordinary, disadvantaged people. Lord Morris was a renowned campaigner and pioneer on behalf of the disabled. In 1970, his work led to the first disability rights legislation entitled "The chronically sick and disabled persons act" which sought to give people with disabilities equal opportunities in Society and was the world's first such legislation. Alf Morris was appointed Minister for the Disabled in 1974 and elevated to the Peerage in 1997.

The award is conferred upon members, fellows, or podiatry service teams who have made an exceptional, altruistic, personal or team contribution to the podiatric care of disadvantaged individuals or communities in the United Kingdom or abroad. This may include service to those with learning disabilities, physical disabilities, or in support of military veterans, reflecting the legislative and policy achievements in these areas made by Lord Morris.

Eligibility	Awarded for
<ul style="list-style-type: none">• Member/ fellow of the Royal College of Podiatry.	<ul style="list-style-type: none">• Exceptional, altruistic, personal or team contribution to the podiatric care of disadvantaged individuals or communities within the United Kingdom or abroad• Service to those with learning disabilities, physical disabilities, or in support of military veterans, reflecting the legislative and policy achievements of Lord Morris.

Honorary Fellowship

The Royal College of Podiatry recognises a small group of individuals as honorary fellows.

This category of fellowship is conferred by the Royal College of Podiatry upon individuals who would not normally qualify for fellowship of the organisation. Honorary fellowship is bestowed upon individuals who have made a substantive and significant contribution to the advancement of the podiatric profession in any of the fields of clinical practice, education, service management or research.

Eligibility	Awarded for
<ul style="list-style-type: none">• Non-members/fellows of the Royal College of Podiatry.	<ul style="list-style-type: none">• Sustained contribution to the advancement of the podiatric profession in one or more of the following areas:<ul style="list-style-type: none">○ Clinical practice○ Education○ Service management○ Research.

Guidance Notes for Completion of the Awards Nomination Form

Please read these guidance notes first before completing the nomination form.

What is the awards programme?

Each year the organisation gives awards, in several categories, to its members and to those outside the profession who have given particular service to the profession.

Who may make a nomination?

An individual or group may make a nomination. Nominators should not be relatives of the person/people being nominated. You may not nominate yourself.

Who may be nominated?

An individual or group may be nominated.

What are the categories of awards available?

A list of the award categories available is included in this nomination pack. Guidance notes for each category are included on the list.

What is the nomination process?

The awards programme begins in late-Summer each year. A call for nominations is published:

- on the website;
- and by email to the following:

Secretaries to Committees of the English Region, Scotland, Wales and Northern Ireland; Branch Secretaries; Council members; Union Representatives.

When are the nominations considered?

The Awards Committee will consider all nominations at a meeting that takes place after the deadline for nominations has passed.

How do I submit a nomination?

All nominations must be made using this form, either electronically or in black ink, and must be returned to the organisation by the deadline (Wednesday 1 February 2023). Nominations submitted after the deadline will not be accepted but will be held until the following year. Please make sure that you provide complete names and addresses, including house number or name, street, town, county and postcode. Please ensure that your nomination is legible and preferably typewritten.

When will I be advised whether my nomination has been successful?

Nominators and referees will be advised as soon as possible of the outcome of the nomination. The Awards Committee's decision is final.

What supporting evidence must I provide?

Supporting evidence should be as clear and concise as possible, giving specific examples of the individual's contributions to the area(s) in question. Please do not include nominees' CVs. Please read the awards categories within the guidance notes of this document.

What references do I need to provide?

On the form, you must give the name and contact details of two referees for the nomination along with their references. You should make sure that you seek permission from the individuals concerned to give their names as referees. The referees should not be relatives either of the nominator or the person/people being nominated. Please ensure that you include a complete address, including postcode, for the referees and the reference from the referees in the space enclosed.

What happens after I send in my nomination?

We will send an acknowledgement, but we will not be able to discuss a particular nomination while it is being considered or if it does not succeed. Once we have received your nomination, we will write to the referees to seek a reference in support of the nomination.

What happens if the Awards Committee feels an individual has been nominated for the wrong award?

If the Awards Committee feels that an individual has been nominated for the wrong award, it reserves the right to approve a different award. The Awards Committee also reserves the right not to make an award.

How many times may I submit a nomination for the same person to receive the same award?

You may submit a nomination no more than twice for the same person to receive the same award for the same activity.

Confidentiality and security

Any information you provide will be held securely and in accordance with the Data Protection Act 1998. Neither your personal details, nor those of the referees, will be disclosed to third parties.

Further guidance

If you have any further questions or require further clarification, please contact:

Natasha Smith at Natasha.smith@rcpod.org.uk or call 0207 234 8633

Post-nominals and Academic Qualifications Guidance

It is important that you ensure that you list the post-nominals of the person you are nominating correctly. This is to ensure that individuals are addressed in the correct way. You can find a non-exhaustive guide below.

About post-nominals

The use of letters after an individual's name (post-nominal letters) follows a prescribed order. The abbreviation 'Bt' (for a baronet) and 'Esq', if applicable, precede all other letters.

The series of other letters are grouped, and ordered, either by regulations or by custom as follows:

Orders and decorations conferred by the Crown (Crown honours) Crown appointments in the following order:

Privy Counsellor, Aide de Camp to HM,
Honorary Physician to HM,
Honorary Surgeon to HM,
Honorary Dental Surgeon to HM,
Honorary Nursing Sister to HM,
Honorary Chaplain to HM (PC, ADC, QHP, QHS, QHDS, QHNS and QHC)
Queen's Counsel, Justice of the Peace and Deputy Lieutenant: thus QC, JP and DL

University degrees

- (a) Religious orders
 - (b) Medical qualifications
 - (a) Fellowships of learned societies
 - (b) Royal Academicians and associates
 - (c) Fellowships, memberships, etc, of professional institutions, associations, etc, and
 - (d) Writers to the Signet, Member of Parliament, Membership of one of the armed forces, such as RN or RAF.
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Royal College of Podiatry post-nominals

As of 26 June 2021, the post-nominals for the College are:

MRCPod (Member of the Royal College of Podiatry)
FRCPodM (Fellow of the Royal College of Podiatry in Podiatric Medicine)
FRCPodS (Fellow of the Royal College of Podiatry in Podiatric Surgery)

Academic qualifications

Foundation degree

FdA, FdSc



Bachelor's degree

BA, BSc

Integrated master's degree

MEng, MChem, MPhys, MPharm

Master's degree

MPhil, MLitt, MRes, MA, MSc

Doctorate

PhD/DPhil, EdD, DBA, DClInPsy

NOMINATION FORM

For which award is the individual being nominated?

(Please mark with an X).

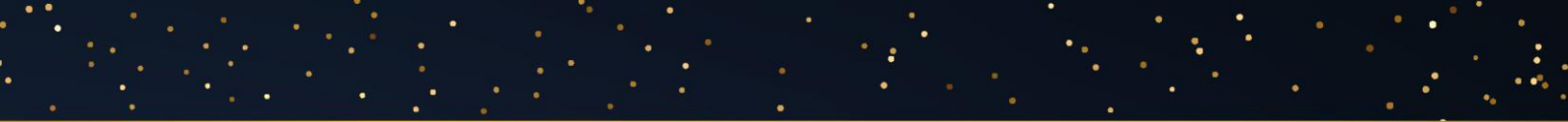
<input type="checkbox"/>	The Royal College of Podiatry Award	<input type="checkbox"/>	Honorary Fellowship
<input type="checkbox"/>	Academic Award	<input type="checkbox"/>	Diamond Award
<input type="checkbox"/>	Innovation Award	<input type="checkbox"/>	Alf Morris Award
<input type="checkbox"/>	Gold Medal Award	<input type="checkbox"/>	

Please provide details of the person/group being nominated:

Name of person/group being nominated:	
Address for correspondence:	
	Postcode:
Email address:	

Please provide details of the person/group being nominating:

Name of person/group/branch nominating:	
Address for correspondence:	
	Postcode:
Email address:	
Telephone (Day):	Telephone (Mobile):



Please state clearly why you think this nominee should receive this award. Please include specific examples, continuing on a separate page if necessary. Please attach any written supporting evidence if available (no CVs, please). Please read guidance notes within this document.

REFERENCES

You must provide the names and addresses of two referees who will support your nomination.

Please can the reference text be included either in the space provided, or as a separate attachment with this application form.

FIRST REFEREE

Name (Including title):	
Address:	
	Postcode:
Email address:	
Reference:	

SECOND REFEREE

Name (Including title):	
Address:	
	Postcode:
Email address:	
Reference:	

Signed by nominator

Date:

Further information:

Royal College of Podiatry
Quartz House
207 Providence Square Mill Street
London SE1 2EW

Tel: 020 7234 8633

Email: natasha.smith@rcpod.org.uk

Web: www.rcpod.org.uk



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#ROYALPODAWARD

#ROYALPODFELLOWS